

Doctoral/Ph.D. Student Child Care Scholarship Pilot Program Information & Application

*****Applications accepted on a rolling basis during child-care center enrollment*****

Harvard University is piloting a three-year program to provide partial child-care scholarships to Harvard Ph.D./doctoral candidates with children enrolled/offered enrollment in one of the six Harvard-affiliated child care centers (Botanic Gardens Children's Center, Harvard Yard Child Care Center, Oxford Street Daycare Cooperative, Peabody Terrace Children's Center, Radcliffe Child Care Center, and Soldiers Field Park Children's Center).

To be eligible to apply for the pilot child-care scholarship, you must:

- Be a currently enrolled full-time Harvard student in good standing;
- Be pursuing a doctorate (Ph.D., Ed.D., Th.D., Dr.Des., S.J.D, D.P.H., etc.). Professional degree candidates (M.D., J.D., Ed.M., etc.) do not qualify;
- Have been offered a slot or have a child currently enrolled in a Harvard-affiliated child care center; and
- Meet income guidelines.

How the Pilot Program Works

- The child care centers follow their established enrollment procedures. The potential for a family to receive scholarship funding does not alter a center's enrollment procedures or influence a child's position on a waiting list.
- A decision is normally made (and the candidate notified) within two to three business days of submission of the scholarship application, unless otherwise notified.
- You may only use scholarship funds at one of the six centers referenced above.
- Awards are determined based on number of applicants and total amount in fund.
- It is the program's goal to award between \$1,000 and \$5,000 per family.
- Funds are paid to you directly upon quarterly documentation of enrollment.
- If you withdraw from the child care center before the end of your contract with the child-care center, you forfeit the remaining funds.
- The fund is capped. Once the funds have been dispersed, subsequent applicants may not receive grants.
- Families must reapply each year, with no guarantee of continued funding. **Families are encouraged not to make child-care decisions based on the anticipation of funding from one year to the next.**

Application procedure

- Receive offer of enrollment from affiliated child-care center (please do not apply until you have such an offer);
- Complete the application (form attached);
- Submit it to: Doctoral Student Child Care Scholarship, Office of Work/Life Resources (fax: 617-495-4124; mail: Holyoke Center 635, 1350 Mass. Ave, Cambridge, MA 02138).
- **Applications are accepted on a rolling basis for as long as Harvard-affiliated child-care centers are making offers of enrollment** (typically March to May) **and there are funds available.**
- Notification of the grant will be sent to you, to the financial aid office for your school, and to the child-care center in which your child is enrolled.

Income parameters for Year Two of this pilot

- Sources of income to be considered include salary/stipend from Harvard to student, spouse/partner income, and other sources of income, including alimony/child support.
- Awards will be targeted to families with annual incomes below \$80,000.
- Factors influencing the determination of need include total number of children and total number of adults in household.
- Support is generally not offered when one stay-at-home parent is not employed, and not enrolled as a student.

Harvard Doctoral Student Scholarship Pilot Program

2008-2009 Application

Family Information

Student

Harvard student name _____

Home address (*street, city, zip*) _____

School and degree program _____ Harvard ID# _____

Phone _____ E-Mail _____

Spouse or Qualified Domestic Partner

Name _____

Employer/School _____ Full-Time ___ Part-Time ___ Hrs/Wk _____

Children

Please list all child/ren, **even if other children are not enrolled in a Harvard affiliated center.** Please check where s/he/they is/are enrolled or has/have been offered a slot:

Child: Name: _____ Age: _____
Enrolled/offered enrollment at: BGCC HYCCC OSDC PTCC RCCC SFPCC
 In care with non Harvard-affiliated provider Not in care

Child: Name: _____ Age: _____
Enrolled/offered enrollment at: BGCC HYCCC OSDC PTCC RCCC SFPCC
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Child: Name: _____ Age: _____
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Child Care Tuition and Fees

Please provide total expected/contracted child-care center tuition/fees with the child care center for fiscal year 2008 (July 1, 2008 – June 30, 2009) _____

If you are not responsible for 100 percent of the child care expenses of any of the children listed above, please explain:

Family Income

What was your annual (2007) **gross household** income? _____

What is your anticipated **gross household** income for fiscal/academic year 2008 (July 1, 2008, through June 30, 2009)? _____

Please attach the following documentation

- 1. 2007 IRS Form 1040, and/or documentation of all financial support for fiscal/academic year 2008 for all contributing household members.
- 2. Fiscal/Academic Year 2008 information on income: information from your department (stipend, etc.) and spouse/domestic partner’s income (pay stubs, offer letter listing income, etc.)

Applicant Checklist

- 1. Have you received an offer of enrollment/do you have a child enrolled? Yes No
- 2. Do you currently meet eligibility guidelines? Yes No
- 3. Have you attached a copy of your 2007 IRS Form 1040? Yes No
- 4. Have you attached information on your income for fiscal/academic year 2008? Yes No

If any information is missing, please explain:

I certify that all the information included in this application is complete and correct. I understand that by signing this form, I authorize the Office of Work/Life Resources to verify my student status, my child’s enrollment at an affiliated child care center, and the child-care center tuition/fees I am contracted to pay.

Signature of Harvard Student _____ **Date** _____

Submit application to: Doctoral Student Child Care Scholarship, Office of Work/Life Resources
 Holyoke Center 635, 1350 Mass. Ave, Cambridge, MA 02138
Contact: Phone: 617-495-4100; E-mail: worklife@harvard.edu; Fax: 617-495-4124